



WEDDINGS EVENTS CATERING



www.ottawapinehillsgolfclub.com
adrienne@ottawapinehillsgolfclub.com

815.434.3985

WELCOME TO PINE HILLS

Pine Hills is conveniently located off the Route 23 just South of Ottawa. Our clubhouse and pavilion have beautiful panoramic views of the course. We offer food and beverage packages that can be tailored to any event. In-house decorators help make planning your special day as efficient and convenient as possible.

When you choose Pine Hills as your venue, we close to the public and make it as private as possible for you.

To schedule a tour of our clubhouse and gardens, or for additional information about events or catering, contact us at the following



815.434.3985



Events: adrienne@ottawapinehillsgolfclub.com

Catering: patrick@ottawapinehillsgolfclub.com



@ottawapinehills



facebook.com/ottawapinehills

INFO & POLICIES



F.A.Q.

Q: How do I book an event at Pine Hills?

A: Confirm your event date by emailing Adrienne at adrienne@ottawapinehillsgolfclub.com. If date is available, the space is reserved once the contract is signed and deposit have been turned in. We can only hold a date for 24hrs without a deposit.

Q: How long will my event last?

A: Event pricing is based on a 6hr reception. Events can be extended at an additional cost per half hour. Bar closes 30 minutes before end time.

Q: Can I set up early for my event?

A: Absolutely! Your setup time will be arranged with our Event Coordinator.

Q: Is gratuity automatically added to event pricing?

A: Yes. Guest tipping is also welcome.

DEPOSITS-

A \$2,500 deposit is required to book a date and time for your event. Final headcount and payment is due 7 days before your event.

In-House Decorators-

Our in-house decorators are available to assist with your ceremony/event for an additional charge with the option to use our growing collection of wedding decor.

**** Couples that book with Pine Hills receive a complimentary 1 year Couples Membership**

- Reservations are not final until a cash/check deposit of \$2,500 and signed contract are submitted
- Cancellations less than 180 days prior to the event date forfeit all deposits
- Final payment and guest count is requested no later than 7 days prior to your event. Final guest count is the minimum number of guests that will be paid for
- State and local taxes, along with gratuity, are applied to the final bill.
- Client agrees to clear out of the designated area no later than 12:00am
- All decorating must be cleared with our Event Staff. (No glitter, confetti, nails, staples, or damaging hardware)
- The client agrees to indemnify and hold harmless Pine Hills Golf Club, its agents and employees, of and from any and all liability arising out of negligence of the clients during the clients event and activities on the premises of Pine Hills Golf Club
- Pine Hills Golf Club is not responsible for any personal belongings lost, stolen, or left on Pine Hills property
- Client is responsible for damages caused to the property during their event

OUTDOOR CEREMONIES

Our ceremony site features a natural stone staircase and pathway leading to a heart paved plateau with a gorgeous steel moon arbor. The surrounding gardens are flanked by boulders and the plateau offers elevated views of Covel Creek, the course bridge, greens, and endless photo opportunities. With both covered and outdoor spaces, there are options for what Mother Nature has in store for your day.

Ceremonies are held after 3pm, in which the course is shut down.

REHEARSALS

Ceremony fees include 1 hour rehearsal time prior to the event. Pine Hills offers on-site drink and appetizer packages (for an additional charge) along with an option to have a more formal rehearsal dinner in the clubhouse, back patio, pavilion, tent, or deck area.

GETTING READY SPACE

At this time we offer a large area in the clubhouse to be curtained off for the host and their wedding party, along with a space above the clubhouse.



RECEPTION



Pine Hills rental includes private use of the property including the main level of the clubhouse, reception pavilion, plus our outdoor deck, tent, and patio.

During nice weather, events can sprawl inside and outside.

Our clubhouse can accommodate up to 75 guests for sit down dinners and up to 110 guests for cocktail style parties. Our newest event pavilion with a wood burning fireplace can seat up to 175 guests with options for additional seating.

RENTAL FEES

PEAK SEASON- May-November

- Outdoor Ceremony Site..... \$2,000 (2hrs)
- Creekside Ceremony Site..... \$800 (2hrs)
- Clubhouse + Pavilion..... \$4,000 (6hrs)
- Ceremony + Reception Combo..... \$5,000 (6hrs-private use of all amenities)

WINTER SEASON - December-April

- Outdoor Ceremony Site..... \$1,400 (2hrs)
- Creekside Ceremony Site..... \$560 (2hrs)
- Clubhouse..... \$3,200
- Ceremony + Reception Combo..... \$4,200 (6hrs-private use of all amenities)

**Sunday-Thursday \$500 less on all rental fees. Sundays of Federal Holidays are Friday-Saturday rates

***Pricing does not include 20% Service charge (Gratuity) or Ottawa's 6.5% sales tax

FOOD

Bronze

\$29.95/person

- Bar Snacks
- Dinner Salad
- 2 Proteins
- 1 Starch
- 1 Vegetable
- Cake Service
- Champagne Toast
- Soda, Tea, Water

- Bar Snacks: Ghardettos/Chef Mix & Mixed Nuts
- Proteins: Broiled Cod, Chicken Parmesean, Fried Chicken, Pot Roast
- Starches: Baked Potato, House Mac & Cheese, Cheese Ravioli w/Alfredo Sauce or Marinara
- Vegetables: Seasoned Green Beans, Garlic Broccoli, Maple Glazed Carrots, Steamed California Medley

Silver

\$44.95/person

- Bar Snacks
- Appetizer Station with 2 Options
- 3 Proteins
- 2 Starches
- 2 Vegetables
- 2 Salads
- Dessert Station with 3 Options
- Cake Service
- Champagne Toast
- Soda, Tea, Water

All Bronze Options plus:

- Appetizers: Bruschetta, Caprese Kabobs, Wings, Spinach Artichoke Dip with Pita Crackers, Meatballs, Pretzel Buffet, Charcuterie Cups, Fruit & Cheese Tray
- Salads: Pasta Salad, Fruit Salad, Greek Salad, BLT Salad, Cobb Salad
- Proteins: Apricot BBQ Glazed Porkchop, Broiled or Garlic Shrimp, Beef Tips
- Vegetables: Balsamic Brussels Sprouts, Bacon Green Beans, Roasted Asparagus
- Desserts: Carrot Cake Cupcakes, Chocolate Chip Cookies, Fudge Brownies, Mini Cheesecakes, White Chocolate Macadamia Cookies

Gold

\$59.95/person

- Bar Snacks
- Appetizer Station with 5 Options
- 3 Proteins
- 3 Starches
- 3 Vegetables
- 2 Salads
- Dessert Station with 5 Options
- Cake Service
- Champagne Toast
- Soda, Tea, Water
- Late Night Snack

All Bronze and Silver Food Options Plus:

- Premium Proteins: Bacon Wrapped Scallops, Mahi Mahi

Pine Hills allows you the flexibility to celebrate in your own way. The space can be set up to best accommodate your event size and style. Food packages are easily tailored for your taste. The appetizer, grand dinner buffet, and dessert stations are presented elegantly on large wood farm tables.

DRINKS



House Bar

- Rail Liquors: Smirnoff Flavored Vodkas, Absolut, Titos, Beefeaters, Bacardi, Captain Morgan, Malibu, McGillicuddy's (menthol, butterscotch & cherry) Jim Beam, Jack Daniels, Jack Honey, Jack Rye, Southern Comfort, Fireball, Jägermeister, Seagram's 7, Seagram's VO, Canadian Club, Cuervo Gold, Patron, Ciroc VS Brandy, Domestic Cordials
- House Wines: Chardonnay, Cabernet, Merlot, Moscato, Riesling, White Zinfandel
- Domestic Beer: Bud, Bud Light, Busch, Busch Light, Coors Light, Miller Lite, Miller 64
- Draft Beer: Assorted Craft
- Soft Drinks

\$28.95/person

Premium Brand Bar

Includes All House Bar PLUS:

- Assorted Craft Beers and Hard Seltzers
- Grey Goose, Kettel One, DiSaronno, Tanqueray, Don Julio, Casamigos, Crown Royal, Crown Apple, Jameson, Johnny Walker Black, Makers Mark, Jefferson Reserve, Angel's Envy, Screwball, Sambuca, Kahlua, Baileys

\$34.95/person

****With a 2 week notice, Pine Hills is able to provide any beer, wine, or liquor as long as our suppliers have it in stock****

CATERING

Contact Patrick for pricing and details
Email: patrick@ottawapinehillsgolfclub.com
Phone: 815.434.3985

Hot Appetizers

- BBQ Meat Balls
- Pizza Bites
- Chicken Bites: Naked, Buffalo, Hot, or BBQ with Ranch or Bleu Cheese
Choice of 2 sauces listed above. Additional sauces \$5/per bowl
- Shrimp Skewers- Garlic or Cajun
- Stuffed Mushrooms- Spicy Sausage or Seafood

Party Platters

- Bruschetta
- Caprese Kabobs: Cherry Tomato, Fresh Basil & Fresh Mozzarella drizzled with balsamic and olive oil
- Fresh Vegetable Platter with Ranch
- Fresh Seasonal Fruit Platter with Cream Cheese Dip
- Meat & Cheese Platter with Crackers
- Silver Dollar Sandwich Platters:
 - DELI SALAD: Chicken Salad or Egg Salad
 - ITALIAN BEEF
 - MEAT & CHEESE: Ham or Turkey with cheese, lettuce & tomato
 - PULLED PORK BBQ
 - Small = 12 sandwiches
 - Medium = 24 sandwiches
 - Large = 36 sandwiches
- Pinwheels
 - Flour tortillas stuffed with your choice of fillings, rolled and sliced into bite sized pinwheels.
 - Basil Pesto and Cream Cheese
 - Ham or Turkey with Sliced Cheese and Aioli
 - Sundried Tomato Pesto and Cream Cheese

Desserts

- Chocolate Chip Cookies
- Carrot Cake Cupcakes
- Bread Pudding
- 9 in. Gourmet Cheesecake
 - N.Y. Cheesecake w/Fresh Blueberry, Raspberry, or Strawberry Sauce
 - Chocolate Peanut Butter, Turtle, Pumpkin Spice
- Brownies
- Apple Crisp

Pasta Bar - served with garlic bread and salad

- Choose Pasta: Fettuccine, Bow Tie, or Gluten Free Penne
- Choose Sauce: Alfredo, Marinara, Meat, or Vodka Cream
- Choose Meat: Chicken, Italian Sausage, or Meatballs

Burger Bar - grilled burgers with all the fixings

- Lettuce, Tomato, Onion, Pickle, Condiments, on Brioche Buns
- Served with choice of 2 sides
 - Pasta Salad
 - Potato Salad
 - Bar Chips
 - Baked Beans

Taco Bar -

- Beef or Chicken
- Soft Corn or Soft Flour Tortillas
- Lettuce, Tomato, and Sour Cream
- Served with Chips & Salsa

Italian Beef Bar -

- Italian Beef with Hoagies, Pepperoncini, Au Jus, Mozzarella Cheese, and choice of 1 side.

Entrees -

- Baked Mac & Cheese
- Cajun Chicken Alfredo
- Chicken Piccata or Chicken Parmesean
- Corned Beef and Cabbage
- Lasagna Dinner
- Meatloaf Dinner
- Ribs
- Pot Roast Dinner
- Shrimp Skewers: garlic or cajun
- Spicy Sausage Pasta
- Turkey Dinner

Gluten Free and Vegetarian Options Are Available